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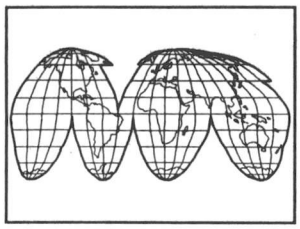
The Travel Report

By Michelina Trapid



Hi everyone! I'm just letting you know that this is my last newsletter before the summer holidays in which I have included some tips that I'm sure you'll find useful.

Report Forms

The new Expense Report Forms and Promotional Forms are now available at the bookstore. We will accept the old forms until September 1, 1991. If you have any questions, feel free to contact me and I will be more than happy to assist you.

Car Rentals

In the last newsletter, I wrote to you about car rentals. By now you must be itching for your summer holidays and if you're planning to get away from the city, why not rent a car? The stickers you have obtained are to be used for both business and pleasure. Please note that when you are travelling and you discover that the car rental companies offer their special rates, which are lower than the corporate rate, then they will honour the lower rate. But you must still use your stickers so that the rental companies will have a record of your transaction. Remember the more you use your stickers, the more you will save in the long run.

Another piece of advice that may save you money concerns insurance. If you are renting a car for **business** purposes, then there is no need to purchase insurance because you are convered under the Concordia Insurance Policy. However, if it is for personal use I would advise you to contact your insurance broker to see if you are already covered. Finally, you are also covered if you have an American Express Card and you'll be paying with American Express.

Hertz Canada:

Hertz Canada is now offering a local rate until June 21 for the following cars: Sub-compact $34.00, Compact $35.00, Intermediate $36.00, Full Size 2-door $37.00, Full size 4-door $38.00.

When you are renting a car from Hertz, you must give them I.D. number 228242 at the following locations and phone numbers: corner of Aylmer and de Maisonneuve (842-8573), 1076 Mountain Street (938-1717), 5885 Decarie Blvd. (342-8816), 1757 Grenet (748-1116), 7077 Parc Avenue (278-3243), 3839 Taschereau boulevard (462-9147). Otherwise, you can use your sticker.

Hertz is also offering you to drive in luxury, with either a Grand Marquis or Lincoln Continental, for only $44 or $49 respectively.

Hotel Rates

Delta Hotel and Resorts is offering a corporate plan for Concordia University. They have hotels across Canada and a few in the States. The hotel directory has the numbers you can call if you need to book a room. Please make sure you mention that you are a member of the Delta Corporation Plan and give them Concordia's name.

I am pleased to announce two new hotel rates which will be added to our hotel directory:

Novotel Toronto Center, 45 Esplanade Street, is offering a rate of $119.00 a night.

Hotel Europa (which is within walking distance of Sir George Williams Campus) is offering a rate of $70.00 a night including a continental breakfast.

However, the grass isn't always greener next door. We have all of these hotels offering fabulous rates; but, have you ever thought of using our own facilities? Concordia offers low-cost accomodation, in the student residences, for the summer months only. If you require further information call Julia Denker at 4755. She will be more than happy to help you.

Finally, have you ever come across the problem of not knowing which hotel to stay at, or gone to some city only to find out that the rates were so high that you were better off camping out? Well, you can also contact our travel agents. They have preestablished corporate rates with hotels all over the world. They will make a reservation for you at no extra cost.

Travel Tips

Baggage:

Do not put your home address on the luggage label on your outward bound journey. Thieves

regularly watch airports to get addresses of possible empty houses.

Put your name and address on your baggage, inside, as well as outside (where it will not be visible to the human eye).

Safety Precautions:
Make a record of all your credit card numbers, travellers' cheques, passport number, emergency addresses and itinerary. Leave a copy at home or with a relative or friend and pack a copy in your suitcase. While making a photocopy of your records, also make one of your driver's licence and car registration, in case your wallet is stolen and they must be replaced.

In the Hotel:
Do not leave "make up this room early" signs on the door. It tells everyone that you have gone out. The maid will still come in and clean the room anyway.

Car Rental:
Always make your car reservation at home. Get a confirmation number and take your car rental voucher. Make sure you check out the car completely before leaving the parking lot to make sure everything is functional.

Moneywise:
When travelling with a spouse or companion, split travellers' cheques between you, just in case theives should steal your wallet.

Carry only small amounts of cash when you travel.

Make your travel plans as far in advance as possible. This could mean substantial savings on your airline tickets. There could be penalties for changes or cancellations.

Take just enough small bills for taxi or airport buses, plus enough change for tips.

Shopping:
When shopping and you see something you really love, buy it. You'll always derive great pleasure by remembering where you bought it or kick yourself for not seizing the opportunity to buy it.

Sun Tanning:
Avoid exposure to the sun between 10 am and 3pm, when the sun is the strongest. Know your limitations and stick to them.

Protect yourself by using sunscreens.

Medical Precautions:
Never pack all medication in your luggage and never carry it all in your purse. Carry some in your luggage and some in your purse.

Miscellaneous:
To remove wrinkles from clothing, hang them on a shower bar and run hot water in the tub.

Travel rounds out the corners and softens the edges of our lives. It provides a breathing space; the pause in our lives gives us the time to be aware of the world around us.

I hope you have enjoyed the Travel Tips which were provided by Alliance of Canadian Travel Associations (ACTA) as well as my newsletters during the past academic year. Have a safe and wonderful summer and in September, look for my Fall 1991 newsletter.■

Toronto		
Novotel Hotel	45 Esplanade Toronto, Ontario H5E 1W2 (416) 367-8900	$119.00 Single/Double
Novotel Airport	(416) 798-9800	$79.00 Until Sept. 1/91
Royal York	#19098 100 Front St. W. Toronto, Ontario MsJ 1E3 (416) 368-3511	$136.00 Single/Double
Skyline Airport	655 Dixon Road Toronto, Ontario M9W 1J4 (416) 244-1711	$69.00 Single/Double
Ottawa		
Novotel Ottawa	33 Nicolas Street Ottawa, Ontario K1N 9M7 (613) 230-3033	$95.00 Single/Double
Montreal		
Ramada Renaissance	3625 Parc Avenue Montreal, Quebec H2X 3P8 (514) 288-6666	$85.00 Single/Double
Hotel Europa	1240 Drummond Montreal, Quebec H3G 1V7 (514) 866-6492	$70.00 Single $80.00 Double
Chateau Champlain	#19098 1 Place du Canada Montreal, Quebec H3B 4C9 (514) 878-9000	$99.00 Single/Double
Chateau Versailles	1659 Sherbrooke St. W. Montreal, Quebec H3H 1E3 (514) 933-3611	$85.00 Single/Double
Hotel de Gouverneurs Le Grand	777 University Montreal, Quebec H3C 3Z7 (514) 879-1370	$95.00 Single/Double
Novotel	1180 de la Montagne Montreal, Quebec H3G 1Z1 (514) 861-6000	$79.00 Until Sept. 30/91 $98.00 October through December/91
Canada and U.S. Delta Hotels & Resorts	1-800-268-1133 Cdn 1-800-877-1133 U.S.	Advise member of Delta Corp. Plan and Company name